

JOB DESCRIPTION

PRODUCTION SUPERVISOR

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The role of the Production Supervisor is to organize and implement the necessary means of production (material and human) to achieve the objectives of the site. It controls the application of procedures, operating instructions and QHSE rules. His main tasks are to:

- Manage and animate the teams:
 1. Divide the different missions to the members of his team according to the activity
 2. Manage the performance of his team in terms of Quality, Costs, Deadlines (QCD)
 3. Evaluate individual skills and performance, set goals for progress and transmit training needs
 4. Manage the versatility of his team members
 5. Ensure team cohesion and ensure safety rules compliance
 6. Lead indicators of his team and carry out the reporting

- Manage production performance:
 1. Ensure the proper functioning of all material resources and contact the departments concerned in case of anomalies (maintenance, tools ...)
 2. Realize production declaration (output, scraps, modifications, breakdowns ...)
 3. Animate and follow the KPI of his team and realize the reporting
 4. Animate QRQC line (Quality tools) and involve operators
 5. Set up corrective actions following the analysis of the QRQC line
 6. Animate the continuous improvement of his team (suggestion of improvement ...)
 7. Train his team on standardized work processes
 8. Be responsible for the respect of Golden Rules, of 7 Quality Basics and the internal rules of the plant.
 9. Communicate with his Manager, supervisors of other teams on the results achieved, the problems encountered, the improvements deployed...
 10. Make changes to the production schedule after analysis in case of contingency (breakdowns...) and communicate with services and people impacted by these changes

Profile and skills required

Job skills:

- IT skills: Word, Excel, Power point, Outlook
- Team Management
- Knows production constraints in automotive industry

Specific Skills:

- Ability to prioritize tasks
- Team Spirit
- Leadership
- Highly developed interpersonal skills: communication, team-working
- Analytical and synthetic mindset
- Ability to be a creative force

Education / Experience:

- More than 3 years' experience
- Engineering degree
- Experience in:
 - o Automotive industry
 - o An international environment
- Operational in English

Further information

Type of contract: Permanent

Salary: Depending on the profile

Date of taking office: As soon as possible